ClerkBooks®
MUNICIPAL ACCOUNTING

What is ClerkBooks?

ClerkBooks Municipal Accounting is designed to help simplify, and lower the cost of municipal financial management. ClerkBooks adds GASB compliant fund accounting and utility billing capabilities to QuickBooks®, the world's most popular accounting program.

City Clerks Love ClerkBooks

- Easy to learn, easy to use!
- Organizes all your finances in one place!
- Easily keeps track of all your receivables, including liens and other assessments!
- Saves valuable time by automating common transactions and streamlining processes!
- Dedicated User Support website with training videos, state specific resources and printable sets of step-by-step cheat sheets.
- Share Screen support, where we can see your screen and walk you through any software or accounting questions you have.

City Councils Love ClerkBooks

- Initial price includes everything your City Clerk needs to get started right away, including: software, installation, data conversion and support. We set-up your beginning bank, customer, vendor, employee and fund balances. We set-up your utility billing rates and beginning meter readings. We even reconcile your bank statements fiscal year-to-date!
- Low cost of ownership! Our initial price is as low as many of our competitor's annual upgrade fees! Then, our system only needs to be upgraded every 3-5 years! Upgrades can even be spread out over multiple years!
- You get the up-to-date information you need, including: Bank Reconciliations, Voucher Forms & Claims for Approval Summary, Budget vs Actual, Fund Balances, Departmental reports and much more!
- Your City Clerk can "drill-down" each income or expense line and give you a report of every transaction in that account, at any time!
- Historical reports give you a "Red Flag" for any altered financials. Giving you confidence that your reports are consistent!

www.ClerkBooks.com

Auditors Love ClerkBooks

- ClerkBooks has added the Chart of Accounts as recommended by the State Auditor's Office, including: funds, functions, activities and objects.
- Includes a Closing Tools module that accurately creates both a Profit & Loss by Fund and a Balance Sheet by Fund report.
- Includes a closing mechanism which warns City Clerks when they attempt to change a closed period and makes it easy to see if any closed period has been altered.
- Provides a list of check numbers to highlight any duplicate or missing check entries.
- Includes Audit Trail and Voided/Deleted Transactions reports.
- Includes Trial Balance by Fund reports.
- Coupled with QuickBooks Statement Writer, can create GAAP compliant reports.
- Can accurately operate and report as: Pure Cash Basis, Modified Cash Basis, Modified Accrual Basis, or Pure Accrual Basis.

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Certified ProAdvisor

QuickBooks